

SpeedskatingResults.com

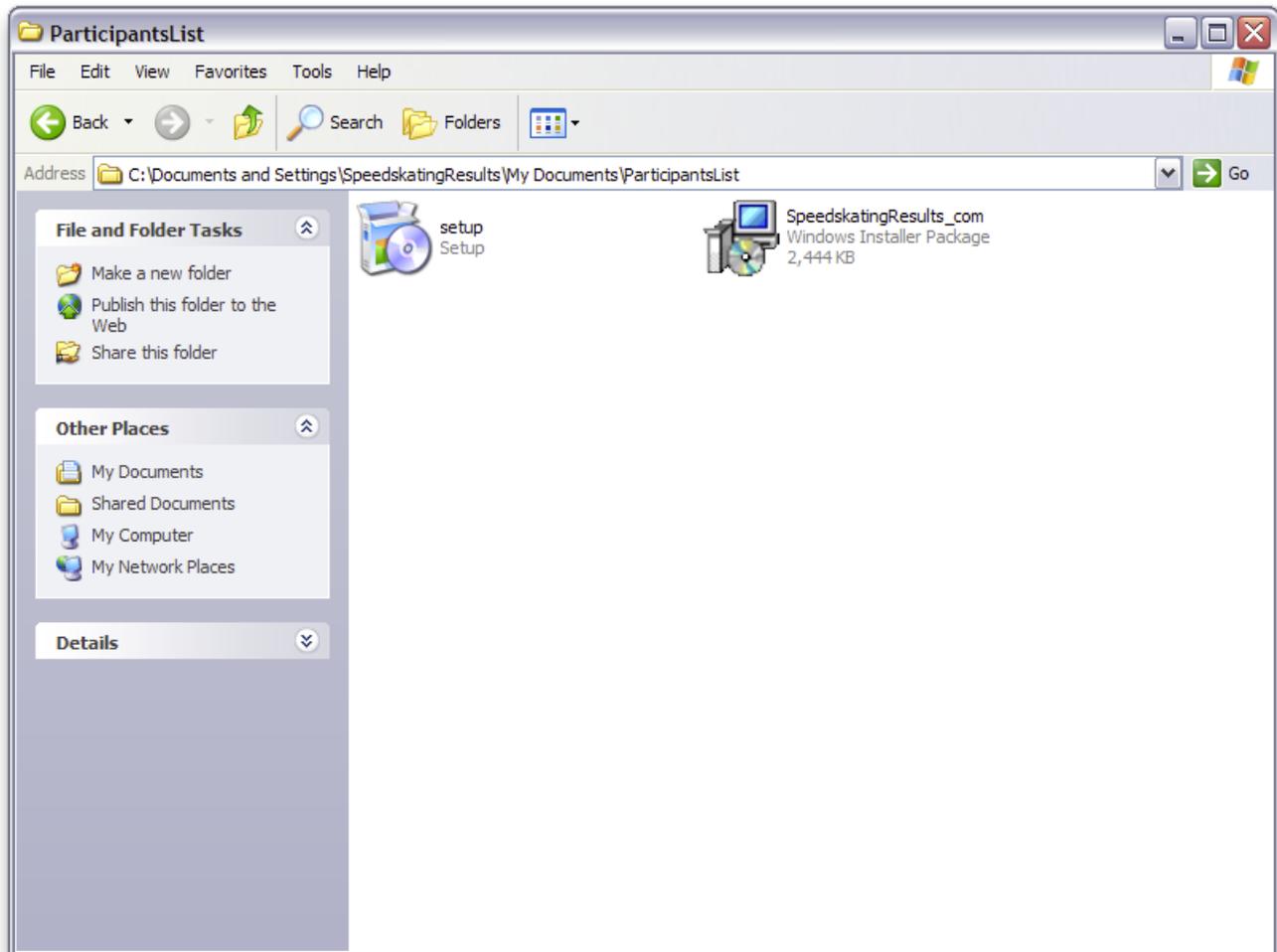
Participants List
User Guide

1. Table of Contents

Installation.....	3
Startup.....	4
Options.....	5
Creating a Competition.....	7
Skaters.....	7
Competition Information.....	8
Participant Lists.....	9
Saving a Competition.....	12
Loading a Competition.....	13
Spreadsheet.....	14
Summary Page.....	14
Individual Distances.....	15
Support.....	17

Installation

To install the *Participants List* application, first extract the contents of the *ParticipantsList.zip* file and navigate to the extracted directory.



Double-click on the *setup* file and follow the instructions to install the application.

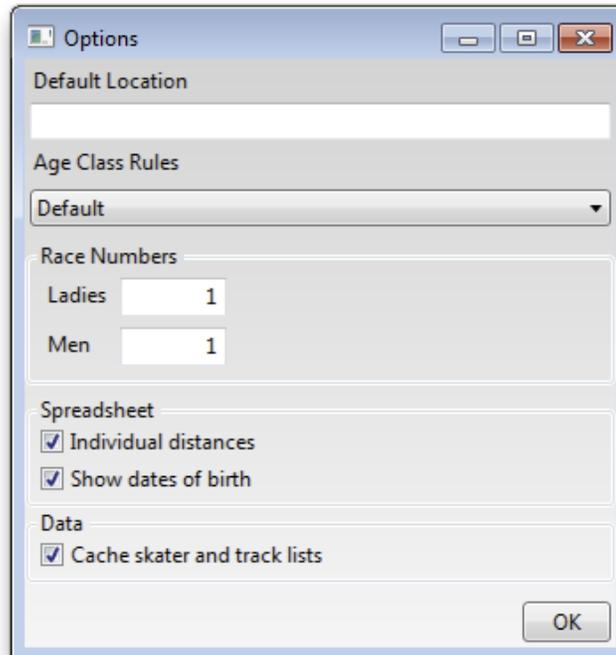
Startup



Start the *Participants List* application by clicking on the desktop icon  or by selecting *Participants List* from the *SpeedskatingResults.com* folder that has been created in the Windows *Start* menu. The first time the application is run there may be a delay at the start while the current list of skaters is retrieved from *SpeedskatingResults.com*.

Options

The *Participants List* options page allow the configuration of preferences for the competition location, age class rules, starting race numbers for ladies and men, along with some spreadsheet and data options. The first time you start the application you may want to change the default values to ones which you desire. To access the options dialog, click on the *Options* button at the right of the window.



Option	Description
Default Location	The default value to use as the location for a competition.
Age Class Rules	The rules to use for the calculating a skater's age class. Two values are available: <i>Default</i> and <i>Masters</i> . The <i>Default</i> rules have a Senior B (SB) class for skaters whose race age is 30-39. The <i>Masters</i> rules replaces the Senior B category with Masters 30 and 35 categories.
Race Numbers	The starting race numbers for Ladies and Men
Individual Distances	If selected, a saved seed times spreadsheet will have separate pages for each individual distance in addition to a summary page. If cleared, only the summary page will be present. See the <i>Spreadsheet</i> section for additional details.
Show dates of	If selected, the skaters' dates of birth will appear on the summary

birth	pages in a spreadsheet.
Data Cache	When the <i>Participants List</i> application starts, it must retrieve the current lists of tracks and skaters from <i>SpeedskatingResults.com</i> . When the data cache is enabled, the retrieved will be saved to a local file when the application is closed. When the application is started in the future the cached lists will be read first and only updates will be retrieved from <i>SpeedskatingResults.com</i> , significantly speeding up the application's start time.

Creating a Competition

When the *Participants List* application is started, it is ready to create a new competition. A new competition can also be started by clicking the *New* button (or by pressing [Ctrl-N]).

The *Participants List* competition window consists of three main sections.



1. The list of all skaters in the *SpeedskatingResults.com* database.
2. The competition information section
3. The participant lists.

Skaters

At the left side of the window is the list of all skaters in the *SpeedskatingResults.com* database. This list is used to add participants to the competition. Each entry in the list shows a skater's name, the country they represent, and their age class on the competition date. To search for a skater, simply click on the list and then start typing the skater's name. The list will automatically scroll to the first matching entry. The up and down arrow keys or the scroll bar on the right can also be used to move through the list. Hit [Enter] (or double-

click on a skater) to add them to the competition's participants.

At the top of the list are two filters which allow filtering the list by country and/or gender.

The left screenshot shows the 'Skaters' list with the 'Country' filter dropdown menu open. The menu includes options like 'Select All', 'Select None', and a list of countries with checkboxes. The 'Country' filter button is currently 'Off' (green).

The right screenshot shows the 'Skaters' list with the 'M/F' filter dropdown menu open. The menu includes options for 'Female' and 'Male' with checkboxes. The 'M/F' filter button is currently 'Off' (green).

Name	Cou	
AABAKKEN Kristian	NOR	
AAFJES Nick	NED	MSA
AAGRE Even Thon	NOR	M?
AAKERMANN Sime	NOR	M?
AAKERØIEN Magnu	NOR	M?
AAKERVIK Christiar	NOR	M?
AAKVIK Geir	NOR	M60
AALBERS Gerjob	NED	MN3
AALBERS Harma	NED	L60
AALBERS Jan	NED	M45
AALBERS Laura	NED	LC1
AALBERS Malou	NED	L?
AALBERS Rianne	NED	LB1
AALBREGTSE Bram	NED	M55
AALBREGTSE Jantir	NED	LSA
AALBREGTSE Maar	NED	MSA
AALDERINK Hans	NED	M55
AALDERINK Jaap	NED	M?
AALMOES Marco	NED	M45
AALMOES Mark	NED	MB1

Click on the green *Off* button next to a filter to enable it. The button will turn red and indicate that the filter is *On*.



Click on the button again to disable the filter.

Competition Information

At the top right of the window is the competition information section. This section contains fields for the competition name, location, start and end dates as well as the seed times range start and end dates.

If a default location was set in the *Options*, it will appear in the location field when a new competition is started. The competition start and end dates will be the current date. The seed times range will be for the entire season (1 July to 30 June) containing the competition start date.

If the *ISU Times* checkbox is selected, only times set in ISU recognized competitions (ISU

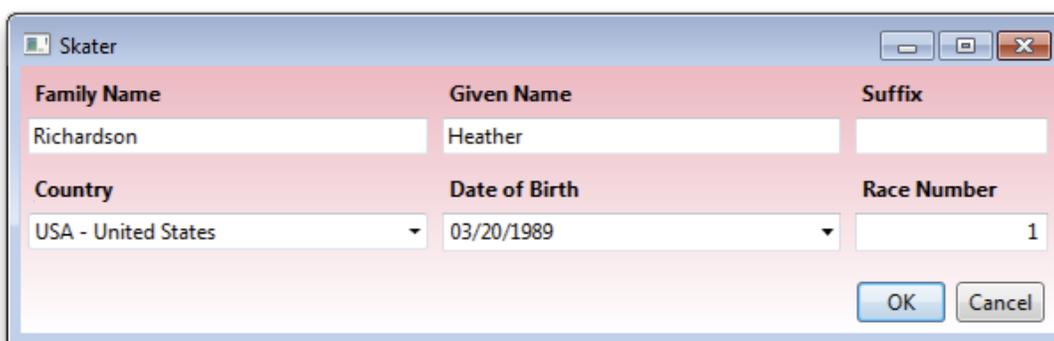
Calendar, National Championships, World Cups, etc.) will be used for seed time values. If unselected, the best times from any competition will be used.

Participant Lists

At the bottom right of the window are the participants lists for ladies and men. Click on the *Ladies* and *Men* tabs to switch between the two lists. As skaters are added to the competition they will appear in the participants list and their seed times will be retrieved from the *SpeedskatingResults.com* database.

#	Name	Country	Level	500m	1000m	1500m	3000m	5000m
1	RICHARDSON Heather	USA	LSA	39,07	1.16,94			
2	BOWE Brittany	USA	LSA	39,45	1.18,39			
3	CHOLEWINSKI Lauren	USA	LSA	39,05	1.20,95			
4	TODD Sugar	USA	LN3	41,46	1.23,47			
5	GUNTHER Kelly (87)	USA	LSA	39,53	1.18,78			

As participants are added to the competition they are automatically assigned a race number. To override the assigned race number, or to change other information about a participant, select their entry and hit [Enter] (or double-click). The skater information form will then be displayed.

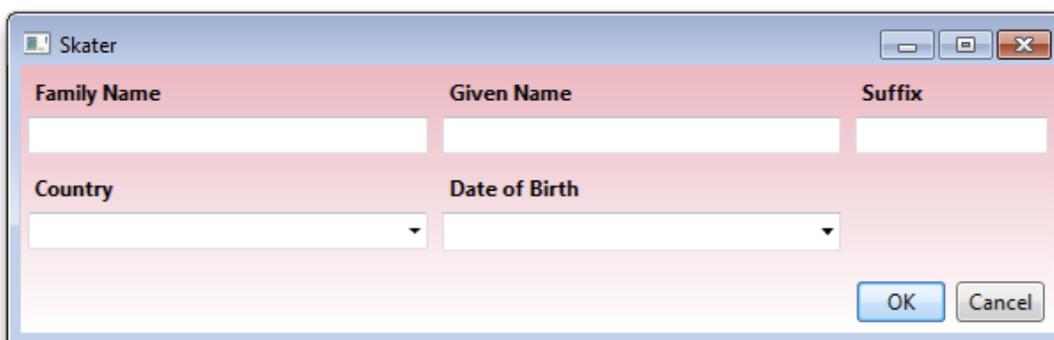


The screenshot shows a dialog box titled "Skater" with a light blue border and standard window controls (minimize, maximize, close). The form has a light pink background and is organized into two rows of three columns. The first row contains text input fields for "Family Name" (containing "Richardson"), "Given Name" (containing "Heather"), and "Suffix" (empty). The second row contains a dropdown menu for "Country" (set to "USA - United States"), a date input field for "Date of Birth" (containing "03/20/1989"), and a text input field for "Race Number" (containing "1"). At the bottom right, there are "OK" and "Cancel" buttons.

The skater's name, country, date of birth, and race number may be changed. Select *OK* to save the changes or *Cancel* to exit without changing the information. If the race number is changed, a check will be made to ensure that there will not be two skaters with the same number.

The participant lists are normally sorted by race number. You can navigate through a list using the scrollbar on the right, or by clicking in the list and typing a race number. To sort a participant list by skater name, simply click on the *Name* header field at the top of the list. You can then search through the list by typing a skater's name. Click on the *#* header field to return to having the list sorted by race number.

If there is a race participant who does not have an entry in the *SpeedskatingResults.com* database, you can add them to the competition by clicking on the *New Skater* button below the participant list. A form similar to that used to edit a skater's information will be shown.



This screenshot shows the same "Skater" dialog box as above, but with most fields empty. The "Family Name", "Given Name", and "Suffix" fields are empty text boxes. The "Country" dropdown menu is empty, and the "Date of Birth" field is an empty date input box. The "Race Number" field is not visible in this view. The "OK" and "Cancel" buttons are still present at the bottom right.

Enter as much information as is available about the new skater. The date of birth is used when calculating a participant's age class. If it is not known, an age class will not be assigned.

To remove a participant from the competition, simply select their entry in the list and hit [Delete].

The *First #* field beneath the participant list allows the starting race number to be changed. If a change is made, all participants will be renumbered automatically.

To the right of the *First #* field is the distances filter. Unchecking a distance will eliminate the

corresponding seed time column in the participant list. Seed times for that distance will also not be saved when a spreadsheet is generated (see the *Spreadsheet* section).

Skaters

Name	Country	M/F
AABAKKEN Kristian	NOR	MB1
AAFJES Nick	NED	MSA
AAGRE Even Thon	NOR	M?
AAKERMANN Simen	NOR	M?
AAKERØIEN Magnus	NOR	M?
AAKERVIK Christian	NOR	M?
AAKVIK Geir	NOR	M55
AALBERS Gerjob	NED	MN2
AALBERS Harma	NED	L60
AALBERS Jan	NED	M45
AALBERS Laura	NED	LYA
AALBERS Malou	NED	L?
AALBERS Rianne	NED	LC2
AALBREGTSE Bram	NED	M55
AALBREGTSE Jantine	NED	LSA
AALBREGTSE Maarte	NED	MSA
AALDERINK Hans	NED	M55
AALDERINK Jaap	NED	M?
AALMOES Marco	NED	M45

Event Details

Name: U.S. Single Distance Championships
Starts: 11/4/2011
Ends: 11/6/2011

Location: Utah Olympic Oval
Seed Times - Start: 7/1/2011
End: 10/31/2011

Ladies | **Men**

#	Name			500m	1000m
1	RICHARDSON Heather	USA	LSA	39,07	1.16,94
2	BOWE Brittany	USA	LSA	39,45	1.18,39
3	CHOLEWINSKI Lauren	USA	LSA	39,05	1.20,95
4	TODD Sugar	USA	LN3	41,46	1.23,47
5	GUNTHER Kelly (87)	USA	LSA	39,53	1.18,78

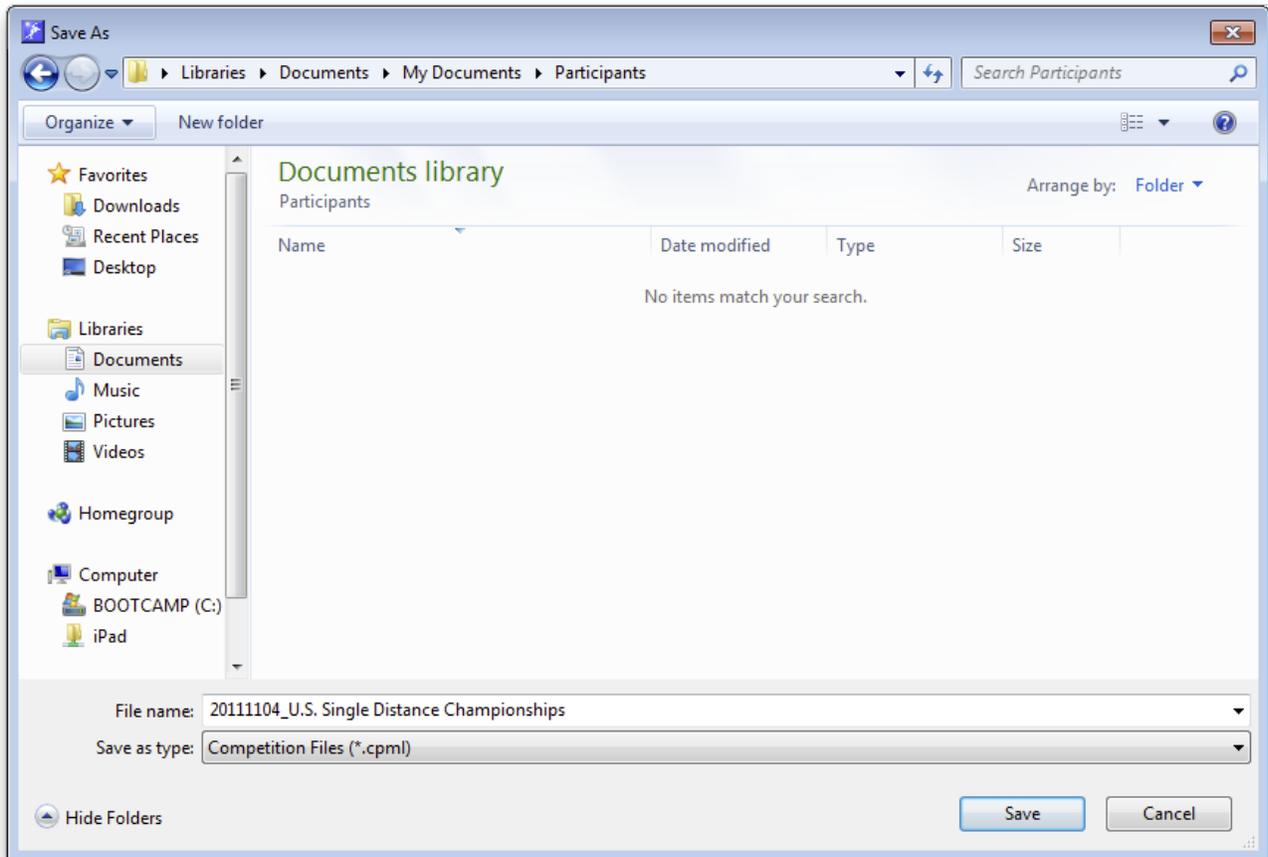
First # 1

Distances: 500m 1000m 1500m 3000m 5000m 10000m

New Skater

Saving a Competition

To save a competition click the **Save** button (or press [Ctrl-S]). The first time the competition is saved the “Save As” file dialog will be displayed.



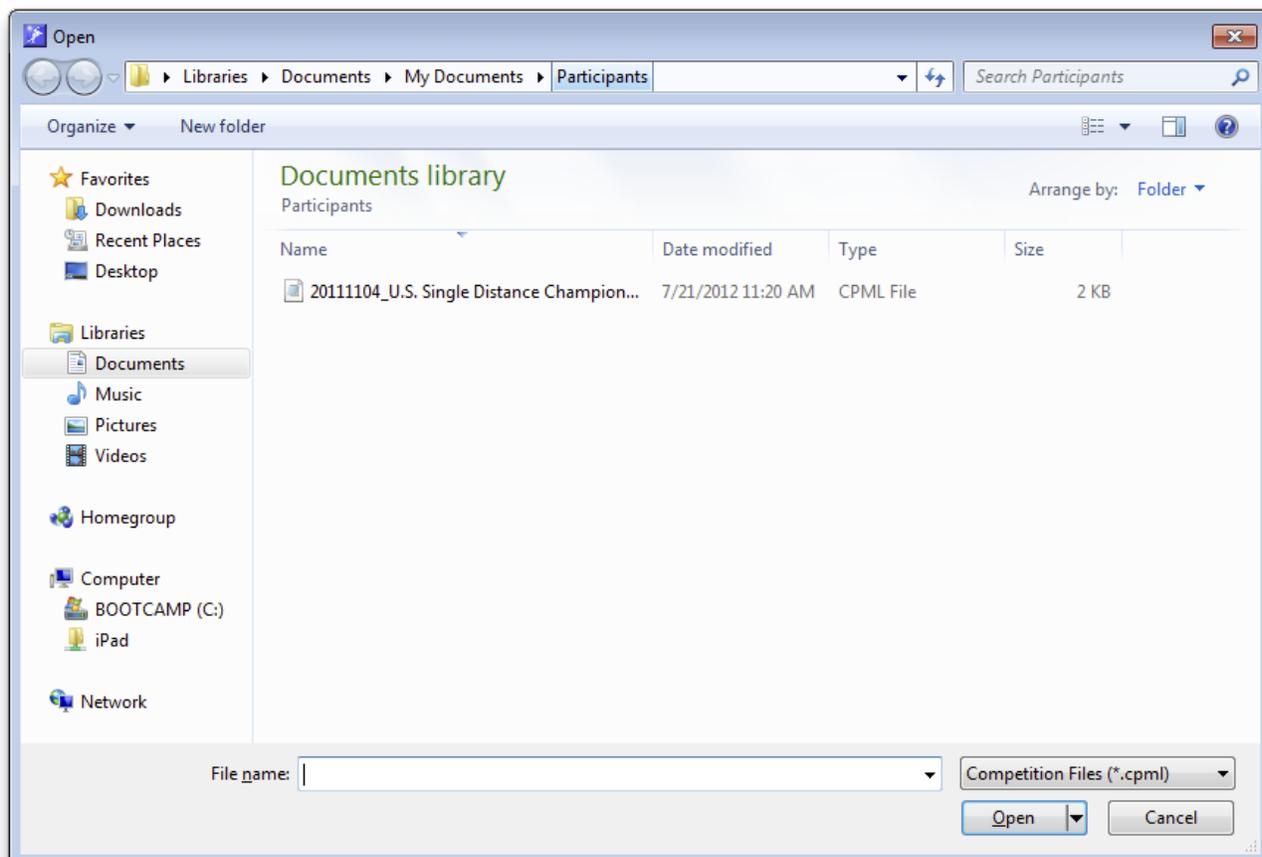
By default the saved file name will be the competition's name preceded by the start date in the form (YYYYMMDD). In the example above the competition's name was “U.S. Single Distance Championships” and the start date was 4 November 2011. The resulting file name was “20111104_U.S. Single Distance Championships”. To use a different file name, simply enter it in the *File name* field at the bottom of the dialog.

Once the competition has been saved for the first time, any subsequent saves will be made using the same file name and the dialog window will not be displayed.

To save the competition to another file, simply click the **Save As** button.

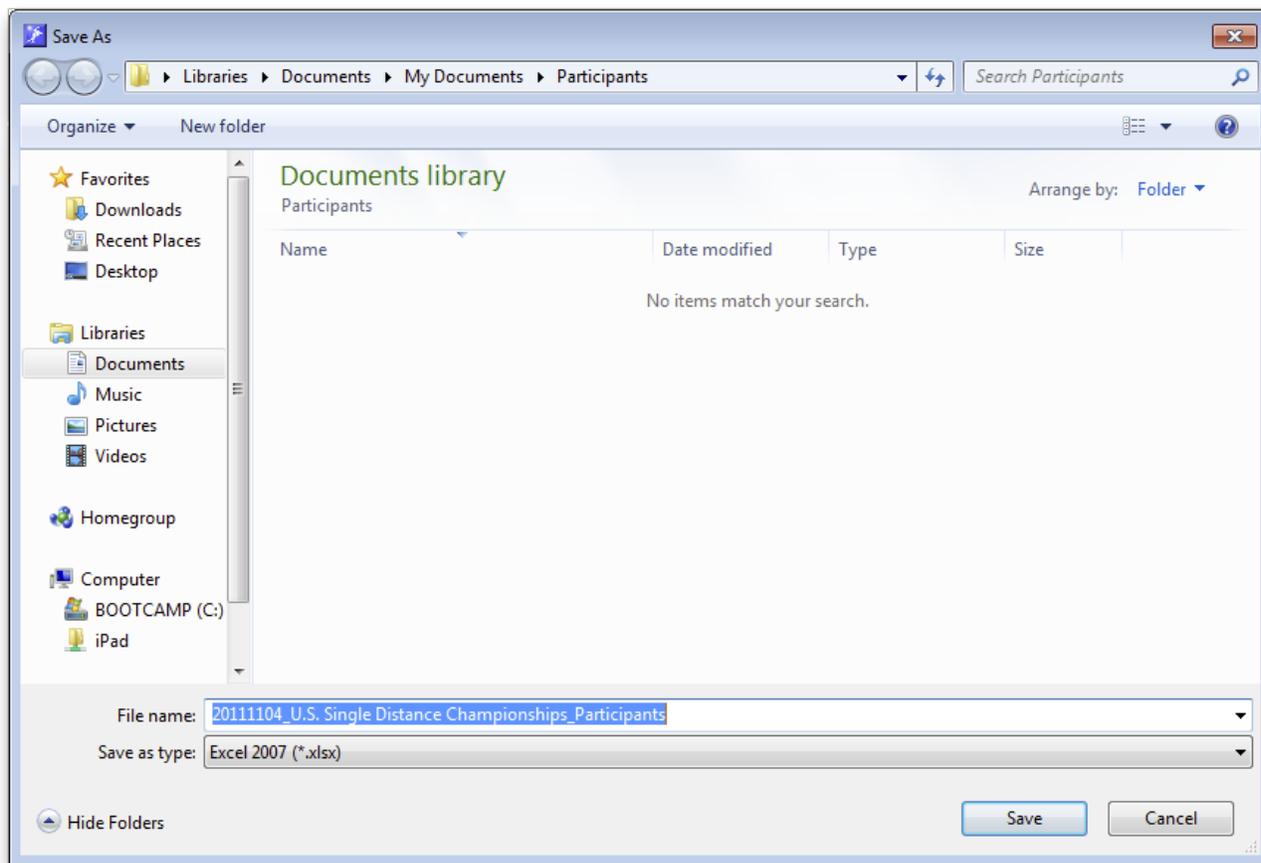
Loading a Competition

To load a previously saved competition, click the *Open* button (or press [Ctrl-O]). The open file dialog will be displayed, allowing the competition file to be selected.



Spreadsheet

To save the participant lists and seed times to an Excel 2007 (.xlsx) spreadsheet, click the *Spreadsheet* button (or press [Ctrl-P]). The spreadsheet save file dialog will then be displayed.



The default name for the spreadsheet will be the competition file name with “_Participants” added at the end. To save the spreadsheet under a different name, simply enter it in the *File name* field at the bottom of the dialog window.

Summary Page

The saved spreadsheet will contain summary pages for the ladies and men selected as participants for the competition. The summary page shows each participant's race number, name, country, age class, date of birth, and seed times. The summary page is sorted by race number. Click on the arrow button in any of the column headers to change the sorting.

	Name	Date of Birth	500m	1000m
1	Richardson, Heather	USA LSA 20 March 1989	00:39.07	01:16.94
2	Bowe, Brittany	USA LSA 24 February 1988	00:39.45	01:18.39
3	Cholewinski, Lauren	USA LSA 15 November 1988	00:39.05	01:20.95
4	Todd, Sugar	USA LN3 19 July 1990	00:41.46	01:23.47
5	Gunther, Kelly	USA LSA 14 August 1987	00:39.53	01:18.78

Only those distances checked in the distances filter set up for participants in the competition will be included in the spreadsheet.

Individual Distances

By default, a separate page will be included in the spreadsheet for each individual distance. An individual distance page shows each participant's race number, name, age class and seed time, along with the location and date where the time was set. The skaters are sorted by their seed times.

The screenshot shows a Microsoft Excel spreadsheet titled '20111104_U.S. Single Distance Championships_Participants'. The spreadsheet content is as follows:

U.S. Single Distance Championships						
A	B	C	D	E	F	G
1	U.S. Single Distance Championships					
2	Utah Olympic Oval					
3	4 - 6 November 2011					
4						
5	Ladies 500m - Seed Times (1 July - 31 October 2011)					
6						
7	Name		Time	Location	Date	
8	3 Cholewinski, Lauren	USA	LSA	00:39.05	Salt Lake City (USA)	8 October 2011
9	1 Richardson, Heather	USA	LSA	00:39.07	Salt Lake City (USA)	29 October 2011
10	2 Bowe, Brittany	USA	LSA	00:39.45	Salt Lake City (USA)	29 October 2011
11	5 Gunther, Kelly	USA	LSA	00:39.53	Salt Lake City (USA)	8 October 2011
12	4 Todd, Sugar	USA	LN3	00:41.46	Milwaukee (USA)	29 October 2011
13						
14	21 July 2012 14:00					
15						
16						
17						
18						
19						

If you wish to include only the summary pages in the spreadsheet, uncheck the *Individual distances* option in *Options*.

Support

For questions regarding the use of the *Participants List* application or to report a problem, send an email to John McClennan (ovalstats@q.com).